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| Title of Report: | Actions from previous minutes |
| Report to be considered by: | Resource Management Select Committee |
| Date of Meeting: | 12 July 2010 |

Purpose of Report: To receive an update on actions following the previous Committee meeting.

Recommended Action: To note the updates provided.

| Resource Management Select Committee Chairman | |
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| Name & Telephone No.: | Councillor Jeff Brooks – Tel (01635) 47391 |
| E-mail Address: | jbrooks@westberks.gov.uk |

| Contact Officer Details | |
|--------------------------------|-----------------------------------|
| Name: | Stephen Chard |
| Job Title: | Policy Officer (Scrutiny Support) |
| Tel. No.: | 01635 519462 |
| E-mail Address: | schard@westberks.gov.uk |

Executive Report

1. Introduction

- 1.1 This report provides the information requested at the last meeting of the Select Committee.

2. Newbury Cinema Subsidy

- 2.1 The 2009/10 budget for Newbury Cinema was £50k, this was based on the expectation that the cinema would open on 1 October 2009. The saving of £16k was due to the delayed opening of the cinema in November after providing a £34k creditor provision for the subsidy as part of closing the 2009/10 accounts.

3. Chief Executive's Directorate Budget (information provided by the Chief Executive)

Background

- 3.1 At your last meeting the outturn in my Directorate was discussed and the following recorded in the minutes, "it was noted that the underspend for the Chief Executive's Directorate budget had increased by £223k from the previous month. This was felt to be a large movement which was also the case in previous years. A concern was raised that forecasting was not sufficiently accurate. The delay with the CCTV transfer was queried and a written response was requested. A written response was also requested to explain why the large refund identified within ICT had not been found at an earlier stage and similarly why the additional fee income in Legal and Electoral Services had not, at least in part, been budgeted for. It was agreed that Nick Carter would be asked to provide the information relating to the Chief Executive's Directorate budget."

Outturn position

- 3.2 I have set out the actual outturn for the Directorate below and the position from Month 6. As stated in the minutes you can see that the greatest increases in underspend/reduction in overspend took place in Policy and Communication, ICT and Legal & Electoral Services. As a general comment I should point out that at Month 6 it was clear that there was going to be significant overspend in Adult Social Care and Corporate Board agreed that corporately we should seek to restrain in year expenditure to try and contain this. I personally set savings targets for each of my Heads of Service for the year end and the figures below highlight some success in achieving this.

Budget Monitoring 2009-10

| | M6 | M7 | M8 | M9 | M10 | M11 | Outturn |
|----------------------|---------|---------|---------|----------|----------|----------|----------|
| Chief Executive | -20,200 | -24,200 | -24,200 | -25,900 | -17,500 | -22,000 | -22,159 |
| Human Resources | -8,754 | -12,100 | -12,298 | -16,540 | -13,380 | -28,760 | -42,905 |
| ICT | -520 | -244 | -28,671 | -2,532 | -1,916 | -21,559 | -49,408 |
| Legal and Electoral | 138,417 | 65,790 | 67,660 | 64,905 | 94,245 | 47,910 | 21,394 |
| Policy and Comm | -66,255 | -79,620 | -88,223 | -116,082 | -116,125 | -191,912 | -220,241 |
| Property | 75,180 | 68,928 | 56,398 | 18,498 | 17,878 | 16,278 | -1,981 |
| Benefits & Exchequer | 0 | 0 | -26,021 | -34,862 | -34,825 | -31,232 | -25,726 |
| Finance | -12,130 | -3,710 | -10,000 | -20,804 | -23,804 | -57,570 | -44,953 |
| Special Projects | 0 | 0 | 0 | 0 | 0 | -30,000 | -30,310 |
| Directorate position | 105,738 | 14,844 | -65,355 | -133,317 | -95,427 | -318,845 | -416,289 |

3.3 In respect of the changes seen in the three highlighted service units I would comment as follows;

- (1) Policy and communication – some of the increase in the underspend is due to additional vacancies however the majority relates to CCTV. Some Members will be aware the Council took a decision to seek an alternative provider for the Council's CCTV Control Room. Resources were set aside in 2009/10 to facilitate this. For a variety of reasons the procurement of the new contract was delayed and the resources set aside for new ISDN lines etc were not needed in that year. As a result it was offered up as a saving creating the additional underspend. The reason for the delay in the reprocurement of the CCTV contract was that an EU procurement route needed to be followed. At the outset it was thought this would not be necessary.
- (2) ICT – the situation in ICT is that some additional schools income came in towards the end of the year. I set a savings target of £0k in the latter half of the year so the outturn position of just under £30k is explainable.
- (3) Legal Services have managed to bring down their overspend in year from £66k in month 7 to £21k at outturn. The improved position was due to an improved income position. The housing market grew above expectations improving the situation re land charges. The most significant income growth however was seen in legal services due to increased S106 activity and costs being recovered. Additional income from the Registration Service was also seen notably for weddings and citizenship ceremonies. There were difficult to predict earlier in the year.

Appendices

There are no Appendices to this report.